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MONTHLY REPORT OF TRAINING																				MONTH OF		JUNE 1955										Page 1				
FULL-TIME OTR COURSES	DATES	TOTAL	DD/P													DD/S										DD/I										IAB
			TSS	FI	FP	IG	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMM	PERS	AUDIT	COMP	GC	OG	MED	SEC	OCD	OCI	ONE	OO	ORR	OSI						
BASIC COURSES																																				
BASIC ORIENTATION COURSE 21 (ALSO 2 FROM CAB/SEC AND 6 FROM DDP)	6-24 JUNE 1955	100	4	9	2	2	6	29	3	4	4	6	3			9		5		4		2	3									46				
**ADMINISTRATIVE PROCEDURES 60 CLERICAL INDUCTION TRAINING	23 MAY-3 JUNE 1955	34 46	2	1	2		5	8	7	1	2	2																								
INTELLIGENCE COURSES																																				
**INTELLIGENCE PRINCIPLES & METHODS 6 (ALSO 2 FROM ANOTHER GOV'T AGENCY)	23 MAY-17 JUNE 55	15														2										1			2	8						
O/O CONTACT REFRESHER COURSE 2	6-17 JUNE 1955	22																										22								
WORLD COMMUNISM 8 (ALSO 2 FROM OTHER GOV'T AGENCIES AND 1 FROM DDP)	27 JUNE-15 JULY 55	28		2			2	6	3	1	3		5			3																				
OPERATIONS COURSES																																				
CLANDESTINE METHODS & TECHNIQUES 13	31 MAY-1 JULY 55	78	3	4		1	11	13	1	3	5	5	6			21							5													
CLANDESTINE SERVICES REVIEW 6 (ALSO 1 FROM DDP)	20 JUNE-8 JULY 55	27		2			4	11		1	2	2	2				1	2					1													
COUNTERESPIONAGE 9	31 MAY-10 JUNE 55	22					3	6	3	2	2	2	1			3																				
	20 JUNE-1 JULY 55	15					3	3	2	2						2																				
	6-24 JUNE 1955	11					1	3	3		1		2			1																				
	23 MAY-17 JUNE 55	6		1	1			4	1							1	1																			
	20-30 JUNE 1955	14	1		1			4	2	1		3				1																				
	31 MAY-24 JUNE 55	8 18						6 12	2 1	*												3														
TUTORIAL TRAINING																																				
PROJECT TRAINING																																				
		30		3		1	1	5	1	1		2																								
		8		2			1	4	1																											
SPECIAL PROJECTS																																				
		8						7		1																										
TOTALS: FULL-TIME OTR			490	10	24	6	4	42	119	28	16	21	23	18			42	2	7		4		6	9		1		24	8		46					
+ NON-CIA ++ REPORTED PREVIOUSLY																																				

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MONTHLY REPORT OF TRAINING																				MONTH OF		JUNE 1955				Page 2									
PART-TIME OTR COURSES	DATES	TOTAL	DD/P												DD/S										DD/I										IAB
			TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMMO	PERS	AUDIT	COMP	GC	LOG	MED	SEC	ODD	OCI	ONE	OO	ORR	OSI					
BASIC COURSES																																			
BASIC SUPERVISION 9	20 JUNE-1 JULY 55	12			5			1								1							2	2					1	1					
BASIC MANAGEMENT 16 (1 FROM DCI-CAB/SEC)	6-17 JUNE 55	16																				4	1					7	2						
CLERICAL INDUCTION TRAINING		179																												179					
CLERICAL ORIENTATION 154-157		74																												74					
CLERICAL REFRESHER COURSE 50	31 MAY-24 JUNE 55	47	1	1	1		1		4	1	1		2		2	2	2		3		3	1	7	4	2		2	2	5						
**TUTORIAL TYPING		4																																	
**EFFECTIVE WRITING 1	22 APR-6 JUNE 55	21	1	4			4	2	1			1		1		5												1							
EFFECTIVE WRITING 2	21 JUNE-23 AUG 55	20		1	1		1	1	1	1	1			1		2	1	1			1	1		1	2		1	1	1						
EFFECTIVE WRITING 3	23 JUNE-25 AUG 55	21		1	1	1	1	1	1	1	1		1		1	2	1	1			1		2	2		1	1	2	1						
INTELLIGENCE COURSES																																			
** INTELLIGENCE BRIEFING 5	16 MAY-22 JUNE 55	10		1																															
INTELLIGENCE WRITING 3	20 JUNE-8 JULY 55	11																							3	4									
**READING IMPROVEMENT COURSE 23 (ALSO 1 FROM CAB/SEC)	25 APR-10 JUNE 55	15	1	2	1			5							1	1									1	1		5	2						
READING IMPROVEMENT COURSE 24	20 JUNE-5 AUG 55	10		2	1		1	3							1													3							
ADVANCED READING IMPROVEMENT COURSE 8	27 JUNE-22 JULY 55	1														1						1						1							
**SPECIAL READING IMPROVEMENT FOR OO/CONTACT	3 JAN - INDEF	9																										9							
OPERATIONS COURSES																																			
CS ORIENTATION (DDS) 2	20 JUNE-1 JULY 55	22													5	2	1	4		2	1	3	1	3											
CIA LANGUAGE INSTRUCTION																																			
ELEMENTARY SPOKEN GERMAN (PHASE 1)	27 JUNE-2 SEPT 55	6		1	1		1					2																							
**SEMI-INTENSIVE GERMAN	14 FEB 55-INDEF	4														4							1												
ELEMENTARY SPOKEN GERMAN	13 JUNE-19 AUG 55	5							1		4																								
**JAPANESE	31 AUG 54-INDEF	1																																	
**JAPANESE	5 OCT 54-INDEF	2																					1												
**JAPANESE	10 JAN 55-INDEF	1						1																	2										
TOTALS: PART-TIME OTR																																			

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MONTHLY REPORT OF TRAINING		MONTH OF		JUNE 1955		Page																																			
PART-TIME OTR COURSES		DATES	TOTAL	DD/P												DD/S												DD/I												IAB	
				TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMMO	PERS	AUDIT	COMP	CC	LOG	MED	SEC	OCD	OCI	ONE	OO	ORR	OSI	IAB									
CIA LANGUAGE INSTRUCTION (CONTINUED FROM PAGE 2)																																									
**ELEMENTARY ROMANIAN READING	7 FEB 55-INDEF	2																																							
ELEMENTARY ROMANIAN READING	13 JUNE-22 AUG 55	3																																							
ELEMENTARY RUSSIAN READING	20 JUNE-26 AUG 55	5		1							1		4														1					2									
(PHASE 1)																																									
ELEMENTARY RUSSIAN READING	20 JUNE-26 AUG 55	12																																							
(PHASE 1) (1-OTHER GOV'T	20 JUNE-26 AUG 55	3		1									1														2					4	3								
AGENCY)													1																												
INTERMEDIATE RUSSIAN	20 JUNE-26 AUG 55	14																																							
ORR INTERMEDIATE RUSSIAN	20 JUNE-26 AUG 55	6																																							
READING	20 JUNE-26 JULY 55	5																																							
RUSSIAN FAMILIARIZATION																																									
**ELEMENTARY SPOKEN SPANISH	7 FEB-INDEF	5						1				4																													
(PHASE 1)																																									
AREA SURVEY COURSES																																									
BASIC COUNTRY SURVEY-CHINA	22 JUNE-26 AUG 55	37																																							
(ALSO 5 FROM OTHER GOV'T																																									
AGENCIES)																																									
BASIC COUNTRY SURVEY-JAPAN	22 JUNE-26 AUG 55	12																																							
(ALSO 3 FROM OTHER GOV'T																																									
AGENCIES)																																									
U.S. FOREIGN POLICY IN THE	22 JUNE-26 AUG 55	30																																							
FAR EAST																																									
(ALSO 3 FROM ANOTHER GOV'T																																									
AGENCY)																																									
TOTALS: PART-TIME OTR			620	3	20	14	1	11	38	8	4	13	10	3	2	6	18	12	8	2	5	1	8	3	21	30	10		22	58	22	23									

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MONTHLY REPORT OF TRAINING																				MONTH OF		JUNE 1955		Page 4							
PART-TIME EXTERNAL TRAINING	DATES	TOTAL	DD/P												DD/S										IAB						
			TSS	FI	PP	IO	EE	FE	NE	SE	WE	SR	WH	MGT	STAFF	OTR	COMMO	PERS	AUDIT	COMP	GC	LOG	MED	SEC		OCD	OCI	ONE	OO	ORR	OSI
LANGUAGE AND AREA		9	1				1	1		1	1					2	1													1	
MISCELLANEOUS AREA & LANGUAGE		6					1		3							1								1							
**PSI LANGUAGE		15	2	1			1	3																1				6		1	
**MISCELLANEOUS AREA & LANGUAGE																															
MISCELLANEOUS EXTERNAL COURSES																															
**IBM - WASHINGTON, D. C.		5																	1												
**ECONOMIC		7																													
**TECHNICAL		71	11																												
**OTHER		21						1						3		1	54	2	2				1	1	1				5	5	
TOTALS: PART-TIME EXTERNAL		134	14	1			3	5	3	1	1			3		4	57	2		1		1	1	1	8			13	14	1	
GRAND TOTALS: (Excluding orientation and self-study)		1331	28	46	21	5	62	179	39	21	35	38	21	7	6	87	72	17	2	10	1	17	5	32	39	16	2	62	94	24	299
JUNE ENTRANTS		420																													
FULL-TIME OTR COURSES		480																													
PART-TIME OTR COURSES		8																													
FULL-TIME EXTERNAL COURSES																															
PART-TIME EXTERNAL COURSES		25																													
TOTAL		933																													
ORIENTATION AND SELF-STUDY																															
LANGUAGE SELF-STUDY (DDP-1)		129	3	4		1	14	22	12	7	8	9	2			6	4			7				2	5	4		5	11	2	132
CIA INTRODUCTION		132																													
TOTALS: ORIENTATION AND SELF-STUDY		261	3	4		1	14	22	12	7	8	9	2			6	4			7				2	5	4		5	11	2	132
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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be typed in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

REGISTRAR, O/TR, [REDACTED]

TELEPHONE

NO.

DATE

18 July 1955

TO

ROOM
NO.

DATE

REC'D

FWD'D

OFFICER'S
INITIALS

TELEPHONE

COMMENTS

1.

DDS

125
East

7/19

12/88

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Document No. 2

No Change in Class. ☐

☐ Declassified

Class. Changed to: SECRET

Excluded from Release

Date: 12-27-70 By: 35

FORM

1 MAY 54

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MAY BE USED

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(40)